



March 13, 2020

Dear Families and Staff,

Thank you for your continued partnership in navigating the unprecedented circumstances regarding COVID-19. As directions and recommendations evolve from local, state, and national health experts and agencies, our infectious disease protocol continues to evolve as well. As of yesterday, the CDC elevated the majority of international countries to at least a Level 2 risk level, "Practice Enhanced Precautions." (<https://wwwnc.cdc.gov/travel/destinations/list>)

As a result, our infectious disease policy will now include restrictions around international travel. We want to share that we have **no confirmed cases of COVID-19** within our community at this time.

As of Friday, March 13, 2020, we are updating our infectious disease protocol at Building Blocks to include:

- ☒ All individuals (or individuals who live with others) who have traveled **to any international destination** will not be permitted to return to school or work until they both clear a 14-day self-quarantine period and remain asymptomatic, or provide proof of a negative COVID-19 test.
- ☒ If you or your family members can now be classified in this category and have already been attending our center, we ask that you cease attendance and complete your 14-day period (from the day you returned to the U.S.) away from the center.
- ☒ Any individual with a **confirmed case** of COVID-19 must remain out of the center until receiving medical clearance to return. This includes any individual with pick-up and/or drop-off privileges.
- ☒ Any individual who has had **close-contact** with a **confirmed case of COVID-19** must remain out of the center for 14 days. Additionally, any individual who has had **close-contact** with another individual who has been advised to self-quarantine due to a suspected case of COVID-19 must remain out of the center for 14 days.
- ☒ "**Close contact**" is considered individuals in the same household, including individuals who may not live in the household but may be staying there or are otherwise present in the household on a regular basis (e.g. nannies, caregivers, home health workers, contractors, etc.).

Health and safety are our top priorities. We continue to ask for everyone's participation in helping to reduce risk of exposure to others. If you are concerned or inclined to believe that you and/or members of your households have come in contact with **suspected cases of COVID-19**, **contact your center Director immediately** so that we can limit the exposure risk to staff, children, and families still coming in and out of our centers.

In an effort to continue to reduce exposure to our staff and families, we will also be temporarily suspending all non-essential services and activities on our premises. This means we will allow early-intervention and special needs services but we will suspend extracurricular activities such as music, and spanish classes.

It is clear that navigating this pandemic will continue to require an extraordinary level of compassion and collaboration. For those who become ill or are affected in related ways, we encourage our community to rally around them with empathy and kindness. Even if it means spending some time apart, we know that we are still better together.

Our lines of communication remain open at our parent company, Little Sprouts: wearelistening@littlesprouts.com. All feedback, messages, and questions sent to this address are reviewed in full by our leadership team and will receive individualized responses as soon as possible.

We will keep providing updates on any protocol and policy changes as they emerge. Thank you for your partnership, patience, and understanding.

Sincerely,
Lindsay Hoffman
President, Building Blocks

